

Marlin Branch (Branch N° 2260) of THE BRITISH SUB-AQUA CLUB

BRANCH RULES

The Committee has the power to :-

- 1) Set all subscription fees. Membership includes use of the pool.
- 2) Pay all bills incurred by maintenance of Branch Equipment and the day to day running of the Branch, including out of pocket expenses.
- 3) Disposal or acquisition of equipment greater than £500 must be put to a vote at a General Meeting
- 4) Administer the Branch as it sees fit for the best interests of the Branch.
- 5) Set up Sub-committees from the General Branch Members and/or Committee members to carry out activities as directed by the Branch Committee
- 6) Hear allegations of misconduct under the conditions of Bye-Law 17
- 7) Accept or reject new members. All applicants for membership which would incur basic training, must be processed and coordinated by the Training Officer
- 8) Fill vacant places by Committee vote until the next General Meeting.
- 9) Branch Members can take part in Branch diving activities up to the level of their qualification, experience and fitness on a first come first serve basis. Guests may fill any leftover places provided they can prove equality of qualification, experience and the fitness required of, and are covered by insurance at least equal to, a BSAC member.
- 10) Expedition Organisers should inform the Expedition Officer well in advance so that the Expeditions Officers can coordinate the dates for the loan of Branch Equipment. It is the Expedition Leader's responsibility to ensure proper preparation before any activity. If the Branches equipment is not pre-booked and is in serviceable order it should be made available.
- 11) Parents or guardians are responsible for their children's behaviour
- 12) All rule changes and amendments must be put to a vote at a General Meeting.
- 13) Each Committee Member must hold a copy of the Branch rules and BSAC Bye-Laws. At least one copy must be made available on Club nights for Members' perusal. New members will be given a copy of Branch Rules and Diving Members will also be issued with BSAC "Safe Diving Practices"
- 14) Committee Minutes, after they have been adopted by the Committee, will be displayed on the Branch Notice Board at the next meeting of the Branch.

Finance :-

- 1) The Treasurer may choose the bank and branch to be used for Branch funds, subject to the approval of the Committee. (Subject to Bye Law 10)
- 2) All Branch cheques to be signed by two of the four members delegated by the Committee. The four members being Treasurer, Secretary and two other designated members of the Committee (This modifies Bye Law 10)

Diving and snorkelling :-

- 1) New members will be required to complete a self declaration of medical fitness with the guidance of the Diving Officer or a DO appointee, and if necessary consult a medical referee, before any training, theory or practical begins.
- 2) An annual self declaration form of medical fitness will be required from all members (BSAC rule)
- 3) The loan and use of Branch equipment is under the control of The Diving Officer. The Diving Officer must ensure that the user is qualified experienced or adequately supervised before the loan and use is agreed. Sub letting of branch equipment is forbidden.
- 4) Instructor's gas and entrance fees to inland sites for the sole purpose of training will be paid by the trainees attending. Fees must be paid in advance, to the treasurer, at the time of booking the instructor.

Equal opportunities Statement :-

Where possible, the Branch offers equality of opportunity to all its members to develop within this sport, up to the limits of their mental and physical potential. Membership will not be denied to any person on the grounds of race, nationality, ethnic origin, religion, gender, sexual orientation, marital status or any other irrelevant factor.